

BERKELEY COUNTY EMERGENCY AMBULANCE AUTHORITY

MINUTES

THURSDAY, FEBRUARY 28, 2019

Members Present

Bill Polk
Doug Copenhaver
Nic Diehl
John Taylor

Employees Present

Chad Winebrenner
Chris Fincham
Ryan Barry
Brian Costello
Carla Robinson
Brinton Byers
Andrew Hoffmann
Deb Nichols
Jessica Norris
Lois Ilardi
Sam Miller

Visitors Present

Precepting Paramedic
Student

Members Not Present

David Irvin
Sandy Hamilton
Mike McGinnis

Brian Costello gave the Opening Prayer.

John Taylor led the Pledge of Allegiance.

John Taylor called the meeting to order at 5:00 p.m.

Approval of Agenda

Action Taken

Doug Copenhaver moved to approve the agenda as presented. There was a second to the motion.

Vote: Ayes, Unanimous.

Motion Carried.

Approval of Minutes

Action Taken

Doug Copenhaver moved to approve the Minutes from the January 24, 2019 board meeting. There was a second to the motion.

Vote: Ayes, Unanimous.

Motion Carried.

PUBLIC COMMENTS

There were no comments from the public.

EMPLOYEE COMMENTS

There were no comments from the employees.

REPORTS

-President

Irvin was not present.

-EMS Director

-Financials

Costello went over the FY 18-19 budget to date with the board. Costello advised that the Fee recovery and Direct Billing have both increased from this time last year. Costello went over the remainder of the budget with the Board.

-Field Chief

Winebrenner gave the call numbers for January 2019; he advised we had 833 responses and 597 transports; fiscal year to date is 5809 responses and 3946 transports. Copenhaver would like Winebrenner to do a spreadsheet of responses, transports, and time spent on each call over the last five years and to include it with the meeting read ahead each month. Winebrenner discussed going to the last Bridges meeting and the new pilot program. Winebrenner added that rural outreach teams will be going around to more affected areas of our county. They will approach these areas from a health stand point, doing vaccinations, health check-ups and working on education for anti-stigma campaign. Winebrenner advised that the Ambulance Authority will be approached to be a reporting and referring tool for this team. Winebrenner added that they will reimburse the Ambulance Authority for overtime, etc. Winebrenner volunteered to represent the Ambulance Authority in a leadership role with Bridges. Winebrenner informed the board that there is four new part time hires beginning on March 13th and there will be a hiring process in April 2019.

Barry demonstrated the new LUCAS Devise for the Board of Directors.

COMMITTEES

-Finance Committee – David Irvin

Irvin was not present.

-Equipment Committee – Bill Polk

Polk had nothing to discuss.

-Facilities Acquisition Committee – John Taylor

Taylor reported that the new building is under roof, it is insulated, and plumbers are installing the plumbing. They are still on track for a completion date of May 2, 2019.

-Ad Hoc Committee on Human Resources- Sandy Hamilton

Hamilton was not present.

-Grant Writing Committee – EMS Director

Costello had no report.

RESCUE CHIEFS

-Company 30 Hedgesville VFD – Chief Pearrell

Chief Pearrell was not present.

-Company 50 Back Creek Valley VFD – Lieutenant Randy Lily

Lieutenant Randy Lily was not present.

-County Fire Department – Director Gochenour

Director Gochenour was not present.

UNFINISHED BUSINESS

-Update New Station 97 Project

Taylor gave the report under Facilities Acquisition Committee.

NEW BUSINESS

-Exonerations*

There were a total of 16 exoneration requests submitted for approval.

Action Taken

Nic Diehl moved to authorize the President to recommend to the County Council approval of 16 exonerations in the amount of \$930.00. There was a second to the motion.

Vote: (3) Ayes, Copenhaver abstained.

Motion Carried.

-Bid Opening for Shingling 82 Sue Court (Discussion/Action)*

At this time the Board opened two bids for shingling of 82 Sue Court.

The bids were as follows:

- (1) Mt. Tabor \$12,675.00
- (2) Heritage \$17,205.00

The Board reviewed the bids.

Action Taken

Doug Copenhaver moved to award the bid for shingling of 82 Sue Court from Mt. Tabor in the amount of \$12,675.00. There was a second to the motion.

Vote: Ayes, Unanimous.

Motion Carried.

-Estimates for Painting 82 Sue Court (Discussion/Action)*

At this time the Board reviewed two estimates received to paint 82 Sue Court.

The quotes were as follows:

- (1) B & M Painting \$6,954.60
- (2) Ellingwood Pro \$11,854.00
- (3) Brackens Painting \$6,680.00 (estimate received late)

Action Taken

Doug Copenhaver moved to accept the bid for painting of 82 Sue Court from B & M Painting in the amount of \$6,954.60. There was a second to the motion.

Vote: Ayes, Unanimous.

Motion Carried.

OPEN COMMENTS

-BCEAA Board of Directors

Copenhaver advised that Baker Heights Fire Department went to 24/7 paid fire fighters two weeks ago.

-Donations to the Sunshine Fund

There was nothing collected for the Sunshine Fund.

ADJOURNMENT

Action Taken

Nic Diehl moved to adjourn the meeting at 5:55 p.m. There was a second to the motion.


Vote: Ayes, Unanimous.

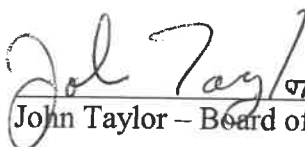
Motion Carried.

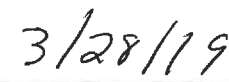
The next meeting of the Berkeley County Emergency Ambulance Authority is scheduled for **Thursday, March 28, 2019 at 5:00 pm** at 400 W. Stephen St, Suite 205, Martinsburg, WV 25401.

Respectfully Submitted and Approved,


Carla Robinson – Administrative Assistant
Secretary/Treasurer


Date


John Taylor – Board of Director


Date